

 <b>Government eProcurement System</b>		eProcurement System Government of India	
Tender Details			
		Date : 19-Feb-2025 03:44 PM	
 <a href="#">Print</a>			
<b>Basic Details</b>			
<b>Organisation Chain</b>	Department of Agricultural Research and Education  Indian Council of Agricultural Research,DoARE,MoA  CIARI-Port Blair - DoARE		
<b>Tender Reference Number</b>	57(418)/12-13/Estate		
<b>Tender ID</b>	2025_DARE_849983_1	<b>Withdrawal Allowed</b>	Yes
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Works
<b>Tender Category</b>	Works	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No
<b>Payment Instruments</b>		<b>Cover Details, No. Of Covers - 2</b>	
Offline	<b>S.No</b>	<b>Instrument Type</b>	
	1	Demand Draft	
	2	FDR	
<b>Cover No</b>	<b>Cover</b>	<b>Document Type</b>	<b>Description</b>
1	Fee/PreQual/Technical	.pdf	Technical Bid
2	Finance	.xls	Financial Bid
<b>Tender Fee Details, [Total Fee in ₹ * - 0.00]</b>			
<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No		
<b>EMD Fee Details</b>			
<b>EMD Amount in ₹</b>	5,000	<b>EMD Exemption Allowed</b>	No
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	ICAR Unit CARI	<b>EMD Payable At</b>	Garacharma Branch
<a href="#">Click to view modification history</a>			
<b>Work /Item(s)</b>			
<b>Title</b>	Repair of damaged tiles plaster columns door etc at Director s residence		
<b>Work Description</b>	Repair of damaged tiles plaster columns door etc at Director s residence		
<b>Pre Qualification Details</b>	Please refer Tender documents.		
<b>Independent External Monitor/Remarks</b>	NA		
<b>Show Tender Value in Public Domain</b>	Yes		
<b>Tender Value in ₹</b>	2,00,030	<b>Product Category</b>	Miscellaneous Works
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90
<b>Location</b>	Director s residence Haddo	<b>Pincode</b>	744102
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA
<b>Should Allow NDA</b>	No	<b>Allow Preferential</b>	No
		<b>Sub category</b>	NA
		<b>Period Of Work (Days)</b>	20
		<b>Pre Bid Meeting Place</b>	NA
		<b>Bid Opening Place</b>	ICAR-CIARI, Sri Vijaya Puram

	<b>Government eProcurement System</b>	<b>Tender</b>	<b>Bidder</b>	
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<b>Critical Dates</b>			
<b>Publish Date</b>	19-Feb-2025 04:00 PM	<b>Bid Opening Date</b>	07-Mar-2025 03:00 PM
<b>Document Download / Sale Start Date</b>	19-Feb-2025 04:00 PM	<b>Document Download / Sale End Date</b>	06-Mar-2025 03:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	19-Feb-2025 05:00 PM	<b>Bid Submission End Date</b>	06-Mar-2025 03:00 PM

<b>Tender Documents</b>					
<b>NIT Document</b>	<b>S.No</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>	
	1	Tendernotice_1.pdf	Notice Inviting Tender	512.98	
<b>Work Item Documents</b>	<b>S.No</b>	<b>Document Type</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	BOQ	BOQ_893522.xls	Billing of quantities	295.50
	2	Tender Documents	TENDERDOCUMENT.pdf	Tender Document	7441.02

<b>Bid Openers List</b>			
<b>S.No</b>	<b>Bid Opener Login Id</b>	<b>Bid Opener Name</b>	<b>Certificate Name</b>
1.	shriravibabu123@gmail.com	Ravi Babu	RAVI BABU
2.	d.karunakaran@icar.gov.in	DHANASEKAR KARUNAKARAN	D KARUNAKARAN
3.	karuppaiahchitra@gmail.com	Karuppaiah p	KARUPPAIAH
4.	sridhambiswas@gmail.com	S K Biswas	SRIDHAM KUMAR BISWAS

<b>Tender Properties</b>			
<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Stage to disclose Bid Details in Public Domain</b>	Technical Bid Opening
<b>BoQ Comparative Chart model</b>	Normal	<b>BoQ Comparative chart decimal places</b>	2
<b>BoQ Comparative Chart Rank Type</b>	L	<b>Form Based BoQ</b>	No

<b>TIA Undertaking</b>			
<b>S.No</b>	<b>Undertaking to Order</b>	<b>Tender complying with Order</b>	<b>Reason for non compliance of Order</b>
1	<a href="#">PPP-MII Order 2017</a>	Agree	
2	<a href="#">MSEs Order 2012</a>	Agree	

<b>Tender Inviting Authority</b>	
<b>Name</b>	The Director
<b>Address</b>	ICAR-CIARI, Sri Vijaya Puram

<b>Tender Creator Details</b>	
<b>Created By</b>	C Siji
<b>Designation</b>	UDC
<b>Created Date</b>	19-Feb-2025 03:14 PM



**ICAR - CENTRAL ISLAND AGRICULTURAL RESEARCH INSTITUTE**

Bathu Basti, Garacharma P.O, Sri Vijaya Puram - 744 105

ANDAMAN AND NICOBAR ISLANDS, INDIA

Tel: 03192 – 250235; Fax: 03192 – 251068

E-mail: [hoa.ciari@icar.gov.in](mailto:hoa.ciari@icar.gov.in), [director.ciari@icar.gov.in](mailto:director.ciari@icar.gov.in)

Website: <https://ciari.icar.gov.in>



F. No. 57(418)/12-13/Estate/

Date: 19.02.2025

**STANDARD ONLINE (E-PROCUREMENT MODE) BIDDING DOCUMENTS  
FOR REPAIR OF DAMAGED TILES, PLASTER, COLUMNS, DOOR, ETC. AT  
DIRECTOR'S RESIDENCE, HADDO.**

**Document to be submitted online  
as per Schedule of requirement**

**NOTICE INVITING ONLINE TENDER**

The Director, ICAR-CIARI, Sri Vijaya Puram, invites e-tenders through the website URL: <http://eprocure.gov.in/eprocure/app> under two bid systems from eligible and qualified bidders for repair of damaged tiles, plaster, columns, door, etc. at Director's residence, Haddo.

**CRITICAL DATE SHEET**

Tender ID (To be allotted by portal after uploading of tender)	
Tender Reference No	File No. 57(418)/12-13/Estate/, Dated: 19.02.2025
Date of release of Tender through e-procurement Portal	19.02.2025 at 04:00 PM
Bid Submission Start Date (Online)	19.02.2025 at 05:00 PM
Last date for Receipt of EMD at ICAR-CIARI, Port Blair	06.03.2025 at 03.00 PM
Last Date & time for submission of online Bid	06.03.2025 at 03.00 PM
Date & time for opening of Bid	07.03.2025 at 03.00 PM
Address for Communication	The Director, ICAR-CIARI, Garacharma, Sri Vijaya Puram - 744105

  
**Assistant Administrative Officer**  
Asst. Administrative Officer  
Central Island Agricultural Research Institute  
Port Blair-744101





# ICAR - CENTRAL ISLAND AGRICULTURAL RESEARCH INSTITUTE

Bathu Basti, Garacharma P.O, Sri Vijaya Puram - 744 105

ANDAMAN AND NICOBAR ISLANDS, INDIA

Tel: 03192 - 250235; Fax: 03192 - 251068

E-mail: [hoa.ciari@icar.gov.in](mailto:hoa.ciari@icar.gov.in), [director.ciari@icar.gov.in](mailto:director.ciari@icar.gov.in)

Website: <https://ciari.icar.gov.in>



F. No. 57(418)/12-13/Estate/

Date: 19.02.2025

## **COMPETITIVE BIDDING TENDER DOCUMENT**

**Name of the work:** Repair of damaged balcony tiles, roof terrace parapet wall plaster, front column and wall, and meter room damaged door, etc. at Director's residence, Haddo.

### **General Terms & Conditions:-**

1. The tender should be accompanied with Earnest Money Deposit (EMD) of **Rs. 5,000/- (Rupees Five thousand only)** payable through Demand Draft/FDR in favour of the Director, ICAR Unit: CARI, Sri Vijaya Puram. Tenders without EMD will be treated as cancelled.
2. The L1 firm / bidder fulfilling the qualification of past performance, experience, technical competence, financial strength to handle the work successfully will be selected for award of the contract [(Based on technical bid document Annexure I (A)]. However, the Institute shall have the right to relax general construction experience particular available bid capacity for the outmost importance to develop new contractors and to provide avenues to Sub-Contractors.
3. Work shall be carried out as per the instruction, direction and satisfaction & supervision of Incharge Estate Section as per the approved specification.
4. The rate includes all labours, materials, transportation, tools and tackles etc. as required for completing the work.
5. The work should be started within **7 (Seven)** days from the date of issue of work order failing which the work order shall be treated as cancelled and Performance Guarantee/EMD shall be forfeited on the recommendation by the In-charge, Estate Section.
6. The rate may be quoted after inspection of site and clarification of all details from In-charge, Estate Section.
7. The work should be completed within **20 (Twenty)** days from the date of issue of work order failing which the work order may be cancelled. Extension of time may be granted to the contractor beyond agreed time of completion of the work under force majeure condition. In case the contractor fails to complete the work within the stipulated/ extended period of time, liquidated damages shall be levied from to the contractors @ 0.50% per week, maximum of 10% of the total value of the contract.
8. The Institute will not accept any delay caused by the Contractor due to non-availability of materials or any other local issues etc. Except under natural

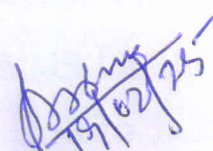


calamities. The progress of work should be in proportion to the time allocation financially and item wise.

9. The Director shall have the liberty to postpone or not to execute any item of work and the contractor shall not be entitled to any compensation for non - execution of such items of work.
10. During execution no change shall be made by the contractor in the approved specifications of the items at site without the consent of In-charge Estate Section.
11. In case of dis-satisfactory work the contract may be terminated at any time and in such case the EMD/ Security deposit shall be forfeited.
12. In case the contractor fails to complete the work within the stipulated/ extended period of time and according to our satisfaction, the Director, CIARI shall have the right to terminate the contract and get the work done through any other firm or agency. In such case the EMD/ Security deposit of the contractor shall be forfeited.
13. The water as required for construction and curing shall be arranged by the contractor for which no extra payment shall be made.
14. All the materials purchased for repair work by the contractor shall be as per the CPWD/ ISI/ BIS Standards/ specification and got approved by the Incharge Estate Section. In case, if they fails to get approved items or fixed substandard item, it shall not be considered for payment.
15. The contractor shall not be provided any store for storing of the construction materials and their tools. However, a site will be given temporarily to construct a store in CIARI Complex. The store should be dismantled immediately after handing over the structure/ buildings to the Institute failing which the bill will not be processed for release of payment.
16. Quantity of work may be increased or decreased according to the actual need of work and hence deviation of work shall be undertaken as per quoted rate without asking any compensation.
17. All the materials particularly cement, steel aggregate, etc. wherever required have to be stocked at site as per the instructions of the Engineer Incharge of the Section before commencement of work. The Firm may submit a copy of the bills of above items to the Engineer Incharge whenever demanded. In case, the contractor fails to stock the materials and produce the bills, their work bill may not be verified for payment.
18. When the construction work is going on, the contractor has to depute an experienced site engineer/supervisor or he himself has to be present at work site everyday till the work is completed on that day and has to inform the I/c Estate Section every day in advance over phone or through any other means about the work program. In case the contractor fails to comply with the above, the work carried out on that day will not be considered for payment.
19. The contractor has to deposit **3%** of the tender value of the contract through Bank Guarantee / Demand draft / Fixed deposit towards proper performance of the contract after acceptance of tender and the same shall be kept as security deposit and may be released after **01 (One year)** of successful completion of work and will be treated as guarantee for successful performance of completed works.



20. An amount equal to 10% of value of work completed (inclusive of 3% performance guarantee) shall be deducted from the bill of the contractor as security deposit and shall be released after 01 year of successful completion of work.
21. The contractor has to pay minimum wages as per the rate of Government to their labour force engaged for tendered work.
22. The standard deduction such as Income tax, GST and other fares / rates etc. imposed by the Government time to time shall be deducted from the bill of the contractor.
23. After completion of the work within 1 year, if any defect, or damage or poor workmanship is noticed, the same shall be rectified by the contractor, within 10 days failing which the Security deposit shall be forfeited.
24. The Director, CIARI, Port Blair reserves the right to accept or reject any or all the tenders without assigning any reason thereof and the decision of the Director, CIARI, Port Blair shall be final and binding to all concerned parties.
25. The Director, CIARI, Port Blair shall be the sole arbitrator for all disputes between the contractor and Institute. The decision of the Director shall be final and binding to the both the parties. All disputes shall be subject to the jurisdiction at Port Blair.

  
19/02/25

**Assistant Administrative Officer**  
**Asst. Administrative Officer**  
Central Island Agricultural Research Institute  
**Port Blair-744101**

Signature of the Contractor  
Name of the firm:  
Address of the firm:  
Mobile No./Telephone No.:

**INSTRUCTIONS FOR ONLINE BID SUBMISSION**

1. For Online Bid Submission as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>). The bidders are required to submit copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. More information useful for submitting the online bids on the CPP Portal is available/obtained at URL: <https://eprocure.gov.in/eprocure/app>. Manual/offline bids shall not be accepted under any circumstances.

**For Registration**

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
2. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulate any condition of his own, such conditional tender is liable to be rejected.
3. All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder.
4. All the communications with respect to the tender shall be addressed to: The Director, ICAR-CIARI, Garacharma, Port Blair-744105.
5. The firms are also required to upload copies of the following documents failing which the quotation will not be considered:-

**DOCUMENTS TO BE UPLOADED IN COVER-I****(A) TECHNICAL BID**

- a. Scanned copy of EMD / its exemption, if any.
- b. Scanned copy of Firms registration, Enlistment Certificate/Order, Experience certificates of similar nature of works, PAN Card, GSTIN.
- c. Scanned copy of Bank Account Details duly filled in Annexure-III
- d. Tender Acceptance letter (Annexure-IV)
- e. Scanned copy of Annexure-V duly filling column No. 04.
- f. Valid registration with employees provident fund organization under EPF and miscellaneous provision Act, 1952.
- g. Annual Audited turnover for 03 (Three) Years.

**(B) FINANCIAL BID / BOQ - II**

- a. Price Bid as BoQ\_XXXX.xls to be filled online and submitted. Please note that the file name should not be changed.

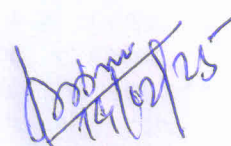


**Assistant Administrative Officer**  
Asst. Administrative Officer  
Central Island Agricultural Research Institute  
Port Blair-744101



**TERMS AND CONDITIONS FOR BIDDERS**

- 1) The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in Annexure -I. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
- 2) Bidders shall select the payment option as offline to pay the EMD.
- 3) Price once quoted will be final and no further negotiation/alteration will be made thereafter.
- 4) The rates should be quoted as per the BOQ uploaded on the CPP Portal. The bidders are advised to download this BOQ\_XXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper / modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with ICAR-CIARI.
- 5) In case, holiday is declared by the Government on the day of opening the bids of the tender or it happened to be non-working day due to Bandh / Strike or any other reasons, the tender will be opened on the next working day at the same time.
- 6) Bid Validity: 180 days.
- 7) The detailed instruction for online submissions of bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link: [https://eprocure.gov.in/eprocure/apppage=HelpForContractors & service=page](https://eprocure.gov.in/eprocure/apppage=HelpForContractors&service=page)
- 8) The Successful Bidder irrespective of registration status will have to deposit the Performance Security @ 3% (in Rs.) of the contract value in shape of Demand Draft/FDR drawn in any Nationalized Bank in favour of "ICAR UNIT-CARI" payable at SBI, Garacharma (Code No.SBIN0009670), Sri Vijaya Puram.
- 9) Dispute resolution: Decision of Director of the Institute shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CIARI, Port Blair. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996. The seat of Arbitration will be Port Blair and language will be English. Laws of India in force will be applicable.
- 10) The payment may be released within 30 days from the date of satisfactory completion of work. No advance payment will be made under any circumstances.



**Assistant Administrative Officer**  
**Asst. Administrative Officer**  
Central Island Agricultural Research Institute  
Port Blair-744101

**MANDATE FORM FOR BANKING DETAILS**

Registered /Postal Address:

1	Permanent Account Number (PAN) No.		
2	Name of Account Holder		
3	Bank details:		
	A	Bank Name	
	B	Branch Address	
	C	Account No.	
	D	Type of Account (Current/Savings)	
	E	MICR No.	
	F	IFSC Code	

**Signature of Bidder,  
with official seal**



**TENDER ACCEPTANCE LETTER**  
(to be given on Company letter head)

Date:

To,

The Director,  
ICAR-CIARI,  
Garacharma,  
Port Blair-744105

Sub: Acceptance of terms and Conditions of tender.

Tender Reference No:

Name of the tender/work:-

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Dear Sir,

1. I/we have downloaded the tender documents for the above mentioned /work from the website (s) namely CPPP & CIARI Website:

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as per your advertisement,, given in the above mentioned website(s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedules(s), etc.,) which form part of the contract agreement and I/we shall abide hereby the terms/ conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
6. I/we certify that all information furnished by our Firm is true and correct and in case if any information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)



**TECHNICAL BID****Name of the Firm:****Tender Reference No:****Name of the Tender/work:****Check List**

<b>Sl. No</b>	<b>Details</b>	<b>Submitted (Yes/No)</b>	<b>If submitted , mention page no. of pdf file</b>	<b>Remarks</b>
1.	Scanned copy of Earnest Money Deposit (EMD)/its exemption, if any			
2.	Scanned copy of Firms registration, Enlistment certificate/order, PAN Card, GSTIN.			
3.	Tender Acceptance letter (Annexure-IV)			
4.	Work experience certificates of similar work			
5.	Scanned copy of Income Tax Statement for the last (03) three years.			
6.	Scanned copy of Bank details (Annexure-III).			
7.	Scanned copy of Annexure-V duly filling column No. 04			
8.	Valid registration with Employee Provident Fund Organization under EPF and miscellaneous provision Act, 1952.			
9.	Annual audited turnover for the last 03 (Three) years			

**Signature of the Bidder,  
with Official Seal**

**Bidders guidance for Online Bid Submission**

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submit their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>

**REGISTRATION:**

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective, "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.



## **PREPARATION OF BIDS**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

1. Bidder should login to the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. The Bidder has to select the payment option as "Offline" to pay the EMD as applicable and enter details of the instrument.
4. The Bidder should prepare the EMD as per instructions specified in the tender document. The Original should be posted / couriered/ given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bid in the format provided and no other format is acceptable. The bidders are required to download the BOQ file, open it and complete the white coloured (unprotected cells with their respective financial quotes and other details (such as the name of the bidder). No other details should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file found to be modified by the bidder, the bid will be rejected.



6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids are maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
8. The uploaded tender documents must become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids *i.e.* after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

### **ASSISTANCE TO BIDDERS**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1204200462

### **General Instructions to the Bidders**

1. The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in pdf format.
2. Possession of a Valid Class II / III Digital Signature Certificate (DSC) in the form of smart card / e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".
3. Tenderer are advised to follow the instructions provided in the "Instructions to the Tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e- Procurement at <https://eprocure.gov.in/eprocure/app>

KIND ATTENTION: FOR TAKING ASSISTANCE, IF ANY, VISIT  
CPP Portal website: [www.eprocure.gov.in](http://www.eprocure.gov.in)

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**FINANCIAL BID****Name of work:**

Repair of damaged balcony tiles, roof terrace parapet wall plaster, front column and wall, and meter room damaged door, etc. at Director's residence, Haddo.

**Scheduled of Quantities**

Sl. No.	Description of Work	Qty	Unit	Rate	Amount
1.	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	125.00	Sqm		
2.	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.				
2.1	For thickness of tiles 10 mm to 25 mm	10.00	Sqm		
3.	Seggregating usable dismantled whole tiles, removing any old mortar/cement stuck to the bottom of the tiles, cleaning it and keeping it aside for reusing.	5.00	Sqm		
4.	Laying of old dismantled usable tiles over 1:4 cement mortar including pointing the joints with white cement with matching pigments, all complete.	5.00	Sqm		
5.	Providing and laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS : 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement : 4 Coarse sand), Jointing with grey cement slurry @ 3.3 kg/sqm including pointing the joints with white cement and matching pigment etc., complete.	5.00	Sqm		
6.	Chipping of unsound/weak concrete material from slabs, beams, columns etc. with manual Chisel and/ or by standard power driven percussion type or of approved make including tapering of all edges, making square shoulders of cavities including cleaning the exposed concrete surface and reinforcement with wire brushes etc. and disposal of debris for all lead and lifts all complete as per				

	direction of Engineer-In-Charge .				
5.1	50mm average thickness	10.00	Sqm		
6.2	25 mm average thickness	2.00	Sqm		
7.	Cleaning of reinforcement from rust from the reinforcing bars to give it a total rust free steel surface by using alkaline chemical rust remover of approved make with paint brush and removing loose particles after 24 hours of its application with wire brush and thoroughly washing with water and allowing it to dry, all complete as per direction of Engineer-In-Charge.				
7.1	Bars upto 12 mm diameter	5.00	Metre		
8.	Supply at site, chemicals and cement of approved quality & make with sufficient shelf life as given below:				
8.1	Anti corrosive zinc primer for steel reinforcement (like Nitozinc primer or equivalent as approved by the Engineer-in-charge)	1.00	Litres		
8.2	Styrene-butadiene rubber polymer additive for cement concrete/mortar	5.00	Litres		
9.	(i) Mixing and applying anti-corrosive zinc primer over the steel reinforcement of columns, beams, slab of lab building at various levels upto 9m height in one or more coats as per the manufacturer's specification wherever required. <b>(rate is to be quoted for labour charges only)</b>	10.00	Sqm		
10.	Providing, mixing and applying bonding coat of approved adhesive on chipped portion of RCC as per specifications and direction of Engineer-In-charge complete in all respect. SBR Polymer (@10% of cement weight) modified cementitious bond coat @ 2.2 kg cement per sqm of surface area mixed with specified proportion of approved polymer <b>(Rate to be quoted excluding the cost of SBR polymer)</b>	10.00	Sqm		
11.	Providing, mixing and applying SBR polymer modified Cement mortar in proportion of 1:4 (1 cement: 4 graded coarse sand with polymer minimum 2% by wt. of cement used) as per specifications and directions of Engineer-in-charge. <b>(Rate to be quoted excluding the cost of SBR polymer)</b>				
11.1	25 mm average thickness in 2 layers.	2.00	Sqm		



11.2	50 mm average thickness in 3 layers.	10.00	Sqm		
12.	12 mm cement plaster of mix :				
12.1	1:4 (1 cement: 4 fine sand)	125.00	Sqm		
13.	Providing and fixing of scaffolding upto a height of 9m for a double storey building with bamboo poles for plastering work. The bamboo poles shall be provided at a distance of 1.5m c/c both vertical and horizontal direction. The poles shall be tied with coconut coir rope with all safety measures as required. The scaffolding system shall also be provided with diagonal bracings if required. The contractor may provide single or double scaffolding system as per the requirement for plastering work. The measurement for a particular span shall be taken only once irrespective of no. of times being provided and duration of scaffolding.	360.00	Sqm		
14.	Finishing walls with Acrylic Smooth exterior paint of required shade :				
14.1	New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)	120	Sqm		
15.	Finishing walls with Acrylic Smooth exterior paint of required shade :				
15.1	Old work (Two or more coat applied @ 1.67 ltr/ 10 sqm) on existing cement paint surface	55.00	Sqm		
16.	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead :				
16.1	Of area 3 sq. metres and below	01.00	Each		
17.	a) Dismantling of damaged PVC door with frame, and b) Providing and fixing of new PVC door frame and PVC door shutter of approved quality and design, with required screws, etc. all complete. The door shall be fixed with 3 nos. of MS hinges of 100mm size, and shall provided with fittings such as Aluminium sliding bolt (250x16mm- 1no.), Aluminium handle (100mm-1nos.), all complete with required screws, etc.)	01.00	Set		
18.	Cutting the front existing damaged parking tiles in uniform width, plastering the surface with 1:4 cement sand plaster	1 Job	LS		

	of about 25mm thickness, all complete. (4m length x 0.2m width)				
19.	Disposal of dismantled plaster and concrete debris (generated during the above repair work) from the site to outside all complete.	1 Job	LS		
20.	Removing old damaged spout pipe at first floor balcony, and providing and fixing of PVC new spout pipe of 50mm dia including grouting with cement all complete.	1 Job	LS		
				Total	